

Tuition & Payment Policy

To confirm your child’s position in any Wind & Tide Development Program, you will be required to pay the Registration Fee (*as stated below*) and submit your completed Payment Checklist. The Payment Checklist outlines the program tuition and tuition instalment payment schedule, in addition to your payment authorization.

REGISTRATION FEE

A non-refundable Registration Fee of \$50 per year, per student is required for all Development Programs, except for the modules bundled as part of Wind & Tide’s Literacy Program (*see below*).

A one-time only Registration Fee of \$80 per student is required for the Literacy Program and covers all four literacy-based modules: Kickstart, Ready to Ready ONE, Ready to Read TWO, and KidsLIT. The fee is non-refundable, but now includes all of the following class materials:

Literacy Program Materials	Retail Value
Kickstart Workbook	\$17.00
Ready to Read ONE Workbook	\$15.00
Read to Read TWO Workbook	\$15.00
Creative Writing Booklet	\$5.00
Ready to Read Worksheet Booklet	\$9.00
Signature Wind & Tide book tote	\$3.00
Fun Family Fair 98 Stories book	\$29.00
TOTAL	\$93.00

BONUS! Our new one-time only Registration Fee for our Literacy Program means that all essential class and homework materials are now provided at no extra cost to you!

TUITION & PAYMENT SCHEDULE

Tuition and the applicable payment instalment amounts for each Development Program are listed below. Please note that tuition instalment payments are authorized on the Payment Checklist that is provided when you confirm your child’s registration in the program.

Development Program	Tuition	Number of Payment Instalments	Amount per Instalment Payment
Kickstart (1 st Module)	\$300.00	3	\$100.00
Ready to Read ONE (2 nd Module)	\$600.00	3	\$200.00
Ready to Read TWO (3 rd Module)	\$600.00	3	\$200.00
KidsLIT (4 th Module)	\$300.00	3	\$100.00
Toastminors	\$560.00	4 (2 per semester)	\$140.00
Ready to Lead	\$560.00	4 (2 per semester)	\$140.00

Scheduled instalment payments for the Literacy Program modules will be processed on the following dates:

(applies to Kickstart, Ready to Read ONE, Ready to Read TWO and KidsLIT)

LITERACY PROGRAM INSTALMENTS	FALL SEMESTER PAYMENT DATES	SPRING SEMESTER PAYMENT DATES
Pre-payment*	August 1*	December 1*
Instalment 1	September 1	January 15
Instalment 2	October 15	February 15
Instalment 3	November 15	March 15

*Pre-payments are only required for returning Literacy Program students registering for the next module (i.e. Ready to Read ONE, Ready to Read TWO, KidsLIT). This pre-payment will be in lieu Instalment 3.

Scheduled instalment payments for Toastminors and Ready to Lead programs will be processed on the following dates:

DEVELOPMENT PROGRAM INSTALMENTS	FULL YEAR PROGRAM Two Semesters	SPRING START One Semester
<i>Semester 1</i> - Instalment 1	September 1	January 15
<i>Semester 1</i> - Instalment 2	October 15	February 15
<i>Semester 2</i> - Instalment 1	January 15	n/a
<i>Semester 2</i> - Instalment 2	February 15	n/a

WITHDRAWAL POLICY

- To withdraw your child from any Wind & Tide program, requests must be submitted in writing to the Administration office using the Withdrawal form which is available online in the Document Library on the Parent Portal.
- Registration Fees are non-refundable and non-transferable.
- Withdrawing your child from a program *before the first instalment payment date* will cancel all future tuition payments for that program.
- If withdrawing your child from a 2nd, 3rd or 4th module of the Literacy Program (i.e. Ready to Read ONE, Ready to Read TWO, KidsLIT), a \$50 withdrawal fee will be withheld from your pre-payment instalment amount.
- Once a semester begins, you will have until 6:00pm on the day of the third class to withdraw your child from the program. Any withdrawal requests received in this period will qualify for a refund of the first instalment, less a \$50 withdrawal fee. All future tuition payments will also be canceled.
- If you submit a request to withdraw your child *after the third class of the semester*, you will still be financially responsible for the tuition payments for the entire semester.
- Upon registration, parents/guardians must complete a Payment Checklist and Pre-Authorized (PAD) payment plan as agreement that they are financially responsible to pay any tuition or applicable fees for all semesters their child is registered in a program, including NSF payments which will be subject to a \$15 NSF Fee.
- Under Wind & Tide's payment policy agreement, parents/guardians also acknowledge that any overdue, declined, or NSF payments must be submitted within 10 business days and that Wind & Tide reserves the right to refuse or revoke a child's registration from any program, at any time, due to any unpaid/outstanding balance on a family's account that is not paid by the requested deadline.
- Wind & Tide reserves the right to cancel classes due to insufficient enrollment and/or unavailability of instructors and will make every effort to transfer a child's registration to another suitable class. In the event that another class is not available, Wind & Tide will refund all fees (including the Registration Fee).

CONTACT US

If you require more information about our Development Programs, please contact our Administration office at 604.575.0549